

**Bank Payments**  
Saltash Town Council  
For the period 1 August 2025 to 31 August 2025

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - July 2025	£ 40.00	£ -	£ 40.00
All Seasons Window Cleaning	Library Window Cleaning - August 2025	£ 80.00	£ -	£ 80.00
Allstar Business Solutions Limited	Fuel for Town Council Service Delivery Vehicles	£ 118.08	£ 23.61	£ 141.69
Amanda Dickinson Consultancy	Civica Training for Office Manager/Assistant to the Town Clerk	£ 111.11	£ -	£ 111.11
Amanda Dickinson Consultancy	Civica Training for Admin Officer	£ 111.11	£ -	£ 111.11
Amanda Dickinson Consultancy	Civica Training for Mayor's Secretary/Receptionist	£ 111.12	£ -	£ 111.12
Anglotech Group Limited (Previously Print Copy Scan Ltd)	Prints for Photocopiers 25/06/2025 to 30/07/2025	£ 172.22	£ 34.43	£ 206.65
Austen Knapman Ltd	Tool Consumables for Service Delivery use	£ 32.48	£ 6.50	£ 38.98
Barclays	Bank Charges	£ 11.69	£ -	£ 11.69
Barclays Active Saver	Transfer of funds for future investment	£ 175,000.00	£ -	£ 175,000.00
Barron Surveying Services Ltd	Saltash Library - reimbursement of AquaRod SW for their water testing services	£ 360.03	£ -	£ 360.03
Barron Surveying Services Ltd	Saltash Library - reimbursement of Steve Hillman's for their water testing services	£ 500.00	£ -	£ 500.00
Bright Software Group	Provisions of Payroll Software - Annual renewal	£ 451.20	£ 90.24	£ 541.44
BrightHR	Provisions of HR Software - August 2025	£ 78.00	£ 15.60	£ 93.60
CEF Plymouth Central	Pontoon Maintenance costs	£ 23.26	£ 4.65	£ 27.91
Cleansing Service Group Ltd	Waterside Cabin - Cleaning and disposal costs	£ 185.40	£ -	£ 185.40
Connect Coaching UK	Leadership Development Coaching Sessions	£ 600.00	£ -	£ 600.00
Cornwall Association of Local Councils	Code of Conduct training course for Councillor	£ 25.00	£ 5.00	£ 30.00
Cornwall Association of Local Councils	Finance for Councillors training course for Councillors	£ 70.00	£ 14.00	£ 84.00
Cornwall Association of Local Councils	Budgeting training course for Councillor	£ 35.00	£ 7.00	£ 42.00
Cornwall Association of Local Councils	Introduction to VAT training course for Councillor	£ 35.00	£ 7.00	£ 42.00
Cornwall Association of Local Councils	Budgeting training course for Councillors	£ 70.00	£ 14.00	£ 84.00
Cornwall Association of Local Councils	Introduction to VAT training course for Councillors	£ 70.00	£ 14.00	£ 84.00
Cornwall Council	Insurance for Longstone Garage and Depot - August 2025	£ 15.00	£ -	£ 15.00
Cornwall Council	DBS basic check for Community Hub Assistant	£ 36.50	£ 3.00	£ 39.50
Cornwall Council	Rent for Longstone Garage and Depot - August 2025	£ 375.00	£ -	£ 375.00
Cornwall Pensions	Cornwall Pensions Fund Payment - August 2025	£ 14,430.40	£ -	£ 14,430.40
Credit Card Purchases (Amazon)	Biscuit Tin for Guildhall	£ 10.82	£ 2.16	£ 12.98
Credit Card Purchases (Amazon)	Refund - Unused balloons for Mayor Making	-£ 5.79	-£ 1.16	-£ 6.95
Credit Card Purchases (Amazon)	Office Costs - Guildhall	£ 34.80	£ 6.96	£ 41.76
Credit Card Purchases (Amazon)	Coffee Station Organiser for Guildhall	£ 12.50	£ 2.50	£ 15.00
Credit Card Purchases (Amazon)	iPad for Service Delivery use	£ 237.50	£ 47.50	£ 285.00
Credit Card Purchases (Amazon)	iPad case for Service Delivery use	£ 16.99	£ 3.40	£ 20.39
Credit Card Purchases (Amazon)	Bolt cutter for Service Delivery use	£ 35.79	£ 7.16	£ 42.95
Credit Card Purchases (Boots)	Insect Repellent for Service Delivery Staff	£ 22.87	£ 4.58	£ 27.45
Credit Card Purchases (Boots)	Sun Cream for Service Delivery Staff	£ 11.66	£ 2.33	£ 13.99
Credit Card Purchases (Canva)	Addon Lite subscription (monthly)	£ 12.76	£ 2.48	£ 15.24
Credit Card Purchases (Cater-Kwik)	Service Trolley for Guildhall use	£ 41.48	£ 8.30	£ 49.78
Credit Card Purchases (China Fleet)	Presentation to CALC trainer in recognition of exceptional service and support to the Town Council over recent years	£ 29.92	£ 5.98	£ 35.90
Credit Card Purchases (Currys)	Microwave for Longstone Depot	£ 66.66	£ 13.33	£ 79.99

Contact	Description	Net	VAT	Gross
Credit Card Purchases (Indeed)	Advertising Communication & Engagement Officer position on indeed sponsored for 14 days	£ 85.06	£ -	£ 85.06
Credit Card Purchases (Meta)	14 day Facebook Advert to boost the Saltash Market Trial event	£ 10.86	£ -	£ 10.86
Credit Card Purchases (NALC)	Attendance at training session for Planning for Mayors Secretary/Receptionist	£ 35.00	£ 7.00	£ 42.00
Credit Card Purchases (St Mellion Flowers)	Bouquet of Condolence flowers	£ 41.67	£ 8.33	£ 50.00
Credit Card Purchases (Vistaprint)	Foam board prints for use in the Chamber display cabinet	£ 33.54	£ 6.72	£ 40.26
Credit Card Purchases (Xero (UK) Ltd)	Subscription - 01/07/2025 to 31/07/2025	£ 33.00	£ 6.60	£ 39.60
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 332.13	£ 66.43	£ 398.56
Dawn Couch	Catering for CALC meeting hosted in Isambard House on 17/07/2025.	£ 238.00	£ -	£ 238.00
Denmans	Maintenance Materials - Pontoon	£ 16.83	£ 3.36	£ 20.19
Denmans	Maintenance Materials - Pontoon	£ 175.74	£ 35.14	£ 210.88
Denmans	Maintenance Materials - Festive Lighting	£ 21.54	£ 4.31	£ 25.85
Denmans	Maintenance Materials - Festive Lighting	£ 828.18	£ 165.64	£ 993.82
Denmans	Maintenance Materials -Churchtown Cemetery	£ 218.71	£ 43.74	£ 262.45
Denmans	Maintenance Materials - Pontoon	£ 130.64	£ 26.12	£ 156.76
Devon Contract Waste Ltd	24/07/2025 Food waste disposal cost	£ 7.50	£ 1.50	£ 9.00
Devon Contract Waste Ltd	29/07/2025 Recycling waste disposal cost	£ 14.04	£ 2.81	£ 16.85
Devon Contract Waste Ltd	07/08/2025 Food waste disposal cost	£ 7.50	£ 1.50	£ 9.00
Devon Contract Waste Ltd	06/08/2025 Recycling disposal cost	£ 14.04	£ 2.81	£ 16.85
EE	Staff business use mobiles and Pontoon broadband charges	£ 189.61	£ 37.92	£ 227.53
Efficient Comms Ltd	Starlink monthly rental - August 2025	£ 75.00	£ 15.00	£ 90.00
Efficient Comms Ltd	Telephone Call and Service Charges - July 2025	£ 263.11	£ 52.62	£ 315.73
Emily Charlotte Editorial Services	Activities Cost - Library	£ 150.00	£ -	£ 150.00
Entry Group	Doors Maintenance cost - Library	£ 125.00	£ 25.00	£ 150.00
EON	Electricity Charges - 01/07/2025 - 31/07/2025	£ 371.25	£ 18.56	£ 389.81
Good Life Making CIC	Activities Cost - Library	£ 105.90	£ -	£ 105.90
Hampshire Flag	Replacement flag poles	£ 324.75	£ 64.95	£ 389.70
HMRC	PAYE payment - August 2025	£ 16,883.13	£ -	£ 16,883.13
Hockerill Engraving	Plaque for memorial at Churchtown Cemetery	£ 36.00	£ 7.20	£ 43.20
Howdens	Maintenance Materials - Public Toilets	£ 31.31	£ 6.26	£ 37.57
HR Support Consultancy	Employment Law Training for all councillors.	£ 281.25	£ 56.25	£ 337.50
HR Support Consultancy	Employment Law Training for Town Clerk.	£ 18.75	£ 3.75	£ 22.50
HR Support Consultancy	HR Services for work carried out during the month of July 2025	£ 741.45	£ 148.29	£ 889.74
HR Support Consultancy	Extra Additional HR Admin	£ 150.00	£ 30.00	£ 180.00
Jones Building Group	Internal works (hallway and internal windows) at the Guildhall	£ 3,486.40	£ 697.28	£ 4,183.68
Laser - Christmas Light supply Point 6 - 1051646	Electricity Charges - 01/03/2025 to 31/05/2025	£ 85.26	£ 4.26	£ 89.52
Laser - Guildhall Gas	Gas Charges - 30/06/2025 to 31/07/2025	£ 71.47	£ 3.57	£ 75.04
Laser - Library Gas	Gas Charges - 30/06/2025 to 31/07/2025	£ 87.90	£ 4.40	£ 92.30
Laser - Station Gas	Gas Charges - 30/06/2025 to 31/07/2025	£ 21.23	£ 1.06	£ 22.29
Livewire Youth Music Project	Delivery of Professional Youth Work - instalment June 2025	£ 10,140.00	£ -	£ 10,140.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks from 01/07/2025 to 31/07/2025	£ 3,126.42	£ 625.28	£ 3,751.70
Petty Cash	Top up of Petty Cash	£ 105.00	£ -	£ 105.00
Reed Specialist Recruitment Ltd	Admin officer hours - Week Commencing 21/07/2025	£ 469.67	£ 93.93	£ 563.60
Rexel	Maintenance Materials - Pontoon	£ 15.02	£ 3.00	£ 18.02

Contact	Description	Net	VAT	Gross
Robert Mcneil	Tree Works x2 Hornbeam Tree Pillmere Estate	£ 250.00	£ -	£ 250.00
Saltash & District Observer	Town Messenger - July 2025	£ 330.00	£ -	£ 330.00
Saltash Window Cleaning	Cleaning of Saltash Council Office July 2025 and August 2025	£ 90.00	£ -	£ 90.00
Seymore Signs	Maintenance Materials - Festive Lighting	£ 634.80	£ 126.96	£ 761.76
Sir Richard Carew Pole 1992 Settlement	Rent for Foreshore - River Lynher Oyster Fishing - 25/03/2023 to 24/03/2024	£ 1.00	£ -	£ 1.00
Sir Richard Carew Pole 1992 Settlement	Rent for Foreshore - River Lynher Oyster Fishing - 25/03/2024 to 24/03/2025	£ 1.00	£ -	£ 1.00
Sir Richard Carew Pole 1992 Settlement	Rent for Foreshore - River Lynher Oyster Fishing - 25/03/2025 to 24/03/2026	£ 1.00	£ -	£ 1.00
SOS Consultancy	Licence for Town Clerk's business mobile to be added to Mobile Device Management	£ 60.00	£ 12.00	£ 72.00
SOS Consultancy	Monthly ICT Support and Maintenance Services	£ 1,409.66	£ 281.93	£ 1,691.59
South West Water - Guildhall	Water and Sewerage Charges - 20/03/2025 to 27/05/2025	£ 107.34	£ -	£ 107.34
South West Water - Library	Water and Sewerage Charges - 02/07/2025 to 05/08/2025	£ 38.38	£ -	£ 38.38
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges 02/07/2025 - 05/08/2025	£ 83.14	£ 6.66	£ 89.80
South West Water - Maurice Huggins Room	Water and Sewerage Charges - 02/07/2025 - 05/08/2025	£ 23.46	£ 2.12	£ 25.58
South West Water - Victoria Gardens	Water Charges - 02/072025 to 05/08/2025	£ 8.51	£ 1.71	£ 10.22
Spot-On-Supplies	Cleaning Supplies - Maurice Huggins	£ 20.65	£ 4.13	£ 24.78
Spot-On-Supplies	Cleaning Supplies - Library	£ 62.00	£ 12.40	£ 74.40
Spot-On-Supplies	Cleaning Supplies - Longstone Depot	£ 14.18	£ 2.84	£ 17.02
Spot-On-Supplies	Cleaning Supplies - Guildhall	£ 12.60	£ 2.52	£ 15.12
Spot-On-Supplies	Cleaning Supplies - Public Toilets	£ 95.44	£ 19.09	£ 114.53
Spot-On-Supplies	Cleaning Supplies - Isambard House	£ 2.85	£ 0.56	£ 3.41
Staff Expenses	Business mileage for Assistant Service Delivery Assistant July 2025	£ 169.20	£ -	£ 169.20
Staff Expenses	Business mileage for Assistant Service Delivery Assistant June 2025	£ 173.25	£ -	£ 173.25
Staff Salaries	Staff Salaries for August 25	£ 43,848.03	£ -	£ 43,848.03
Steve Hillman Ground Works And Cherry Picker Services Saltash.	Man and cherry picker hire on 08/07/2025 for installation of new flag pole. Half day hire	£ 250.00	£ -	£ 250.00
Stripe	Card Machine Fees	£ 14.91	£ -	£ 14.91
Sumup	Card Machine Fees	£ 5.41	£ -	£ 5.41
Thirsty Work	Water Cooler Hire & water - August 2025	£ 190.30	£ 38.06	£ 228.36
Tool station	Tool Consumables for Service Delivery use	£ 32.40	£ 6.49	£ 38.89
Trade UK Account	Tool Consumables for Service Delivery use	£ 11.65	£ 2.33	£ 13.98
Trade UK Account	Maintenance Materials - Library	£ 16.41	£ 3.28	£ 19.69
Trade UK Account	Tool Consumables for Service Delivery use	£ 19.99	£ 4.00	£ 23.99
Trade UK Account	First Aid Packs	£ 1.66	£ 0.33	£ 1.99
Trade UK Account	Uniform Cost - Service Delivery	£ 79.98	£ 16.00	£ 95.98
Trade UK Account	Maintenance Materials - Isambard House	£ 58.32	£ 11.67	£ 69.99
Trade UK Account	Tool Consumables for Service Delivery use	£ 32.45	£ 6.50	£ 38.95
Trade UK Account	Maintenance Materials - Pontoon	£ 27.49	£ 5.50	£ 32.99
Trade UK Account	Electrical equipment - Guildhall	£ 9.91	£ 1.98	£ 11.89
Trade UK Account	Service Delivery vehicle maintenance materials	£ 53.31	£ 10.66	£ 63.97
Trade UK Account	Maintenance Materials - Public Toilets	£ 50.98	£ 10.20	£ 61.18
Trade UK Account	Maintenance Materials - Maurice Huggins	£ 25.49	£ 5.10	£ 30.59
Trade UK Account	Cleaning Materials - Isambard House	£ 129.16	£ 25.83	£ 154.99
Travis Perkins Trading Company Ltd	Maintenance Materials - Pontoon	£ 6.55	£ 1.31	£ 7.86
Travis Perkins Trading Company Ltd	Maintenance Materials - St Stephens Cemetery	£ 34.31	£ 6.86	£ 41.17

Contact	Description	Net	VAT	Gross
UK Identity Ltd	Cllr ID badge for Councillor	£ 5.50	£ 0.75	£ 6.25
Viking Direct	A4 paper for the Guildhall	£ 19.95	£ 3.99	£ 23.94
Viking Direct	Office Costs - Library	£ 117.09	£ 23.42	£ 140.51
Viking Direct	Office Costs - Guildhall	£ 138.91	£ 27.80	£ 166.71
Viking Direct	Office Costs - Longstone	£ 33.72	£ 6.72	£ 40.44
Vincent Tractors Ltd	Maintenance Cost for Service Delivery vehicle	£ 185.43	£ 37.09	£ 222.52
Vincent Tractors Ltd	VOLTAGE REGULATOR (Brigs & Stratton)	£ 292.05	£ 58.41	£ 350.46
Westcountry Skip Hire	08/08/2025 Disposal of Green Waste	£ 29.90	£ 5.98	£ 35.88
Westcountry Skip Hire	18/08/2025 Disposal of Green Waste	£ 32.20	£ 6.44	£ 38.64
Westcountry Skip Hire	18/08/2025 Disposal of Green Waste	£ 29.90	£ 5.98	£ 35.88
Westcountry Skip Hire	18/08/2025 Disposal of Skip Waste	£ 331.00	£ 66.20	£ 397.20
Wolseley	Maintenance Cost - Pontoon	£ 260.00	£ 52.00	£ 312.00
Grand Total		£ 283,237.24	£ 3,548.94	£ 286,786.18